



## Yearly Status Report - 2019-2020

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		VIVEKANANDA COLLEGE
Name of the head of the Institution		Dr. C. RAJASEKAR
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04652-270245
Mobile no.		9442963182
Registered Email		principal@vkc.edu.in
Alternate Email		dr.c.rajasekar@gmail.com
Address		AGASTEESWARAM & POST
City/Town		KANNIYAKUMARI
State/UT		Tamil Nadu
Pincode		629701
<b>2. Institutional Status</b>		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. T. Sree Devi Kumari
Phone no/Alternate Phone no.	04652270840
Mobile no.	9994287703
Registered Email	iqac@vkc.edu.in
Alternate Email	deviravi2010@yahoo.co.in

### 3. Website Address

Web-link of the AQAR: (Previous Academic Year)	<a href="http://vkc.edu.in/admin/assets/AQAR/AQAR_2018-2019.pdf">http://vkc.edu.in/admin/assets/AQAR/AQAR_2018-2019.pdf</a>
<b>4. Whether Academic Calendar prepared during the year</b>	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://vkc.edu.in/assets/calendar/Calendar2019-2020.pdf">http://vkc.edu.in/assets/calendar/Calendar2019-2020.pdf</a>

### 5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity	
				Period From	Period To
1	B+	75.80	2006	21-May-2006	20-May-2011
2	B+	2.52	2018	02-Nov-2018	01-Nov-2023

<b>6. Date of Establishment of IQAC</b>	18-Apr-2009
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### 7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Mentoring and Counselling	28-Feb-2020 1	73

[View File](#)

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
VIVEKANANDA COLLEGE, AGASTEESWARAM / Mathematics Department / Dr. S. Ramachandran	SERB (Cores Research Grant)	Science & Engineering Research Board (DST)	2019 1095	2086560

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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Annual Quality Assurance Report (AQAR 2018-2019) was submitted to NAAC on 01.02.2020

National Institutional Ranking Framework (NIRF 2020) was submitted on 14.12.2019

All India Survey on Higher Education (AISHE 201920) was submitted on 27.02.2020

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Renovation of NSS room	The NSS room was renovated.
Upgradation of laboratories	Physics, Botany and Zoology laboratories were upgraded from roof tiles to reinforced cement concrete and marbonite floor. The upgradation of Chemistry laboratory is in process.
Website	The domain name was switched over from www.vivekanandacollege.net to www.vkc.edu.in
College Office Automation	Admission is automated by Admission Management System (Mafiree software).
Ramps	As per the recommendations by IQAC, 5 more new ramps with rails were constructed.
College Audit	All the accounts of the college were audited by Louis & Co, Chartered Accountants, Nagercoil.
Alumni	Alumni meeting was conducted on 02.03.2020. Alumni Address Book for 2016-2019 batch was released by IQAC. Alumni accounts were seperately audited by Vairavanathan & Co, Chartered Accountants, Tirunelveli on 31.03.2020.
Feedback System	Feedbacks are received from the students, alumni, parents and other stack holders through structured questionnaire issued by the IQAC and were analyzed
Training Programs/ Workshops/ Seminars/ Conferences	Faculty Recharge Programme on "Mentoring and Counselling" was organised by IQAC on 28.02.2020. All the Departments were encouraged to organize State/ National level Seminars/ Conferences. Based on the encouragement of the IQAC, few departments organized State and National level Seminars.
Research Activities	As per the recommendations by IQAC, Dr. S. Ramachandran was appointed as Director of Research to motivate the staff members to publish Research papers and receive Research funds from various organisations. In 20192020, 7 Research articles were published in UGC CARE listed journals.
<a href="#">View File</a>	

14. Whether AQAR was placed before statutory body ?

No

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	Yes
Date of Visit	24-Sep-2018
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2020
Date of Submission	27-Feb-2020
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	The financial management system managed by COLLEGE MANAGEMENT SYSTEM developed by YOSAM ERP DEVELOPERS includes the following features: streamlining invoicing and bill collection, eliminating accounting errors, minimizing recordkeeping redundancy, ensuring compliance with tax and accounting regulations, helping personnel to quantify budget planning, and offering flexibility and expandability to accommodate change and growth. Student database and Fees Management is managed by COLLEGE MANAGEMENT SYSTEM developed by YOSAM ERP DEVELOPERS. The Internal Marks are entered through the application Exampro provides by Manonmaniam Sundaranar University, Tirunelveli, Tamil Nadu.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

1. The revision and upgradation of the syllabi is done at the University (Manonmaniam Sundaranar University) level, where representations from the institution are made through the members of the Board of Studies Yet, the college has devised a mechanism for effective curriculum delivery and documentation. A well-planned curriculum delivery and documentation is obtained through the following mechanisms: The Academic Calendar is prepared and issued by the University in the beginning of every academic year. Based on which the Teaching Plans are made by each faculty handling the subject, which details out the number of lectures in each week and the total number of lectures allotted in the subject. 2. The Curriculum delivery is planned and delivered to attain

the Program Outcomes (POs) of the programs. Further, the content to be delivered is designed to address the attainment of Program Specific Outcomes (PSOs) detailed by the programme. 3. Orientation programme is organized every year for the newly admitted students to make them aware of the curriculum. 4. Bridge Course is conducted to bridge the knowledge gaps between the school and college levels. 5. For a better understanding of the curriculum, special workshops are arranged for the students of various departments. 6. Special care is taken to address the problems of slow learners, advanced learners and first-generation learners. For slow learners and first-generation learners, suitable study materials are prepared on difficult topics and the same are provided to the students in printed form during the remedial teaching hours. For gifted learners, teaching methods are based on various needs of different subjects like paper presentation, classroom seminars, quiz, etc., 7. For effective curriculum transaction by the faculty, the College is equipped with portable LCD projector, OHP, Smart Classroom, Internet and other ICT facilities. 8. A regular internal examination, continuous internal assessment in theory and practical classes, are done to keep track on the improvement of the students. Departments maintain the detailed record of the assessments. 9. Regular department meetings are held to track the progress of the Course delivery and evaluation. 10. Feedback (formal as well as informal) regarding curriculum delivery is undertaken in the Department as well as college level, for a better Curriculum delivery. 11. The college promotes the faculty to upgrade themselves by sending them to Orientation and Refresher Courses. 12. The college encourages the faculty to organise and attend curriculum related Workshops, Seminars, Conferences and Symposia in order to update themselves with the recent trends in education. 13. In addition to the regular subject classes, the college also organizes special lectures by inviting experts from various fields to share their knowledge with the students. 14. Regular industrial visits, field visits, internships, association activities and project works are arranged by the institution for effective curriculum delivery and transaction. 15. Further, students are encouraged to register in relevant MOOCs courses too.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Diploma in Journalism and Mass Communication	04/09/2019	365	Nil	Nil
Nil	Diploma in Value Added Aquaculture	04/09/2019	365	Nil	Nil

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	Nil	Nil
<a href="#">View File</a>		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	Nil	Nil

### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	15

## 1.3 – Curriculum Enrichment

### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	Nil	Nil
<a href="#">View File</a>		

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCA	Computer Applications	24
BVoc	Journalism and Mass Communication	5
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## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The College collects feedback from all constituent units of the College viz. the students, faculty members, parents, and alumni. The College employs a systematic feedback mechanism to harness its effectiveness. The feedback is taken at various levels. The mode of feedback is manual (offline). The department/college frequently contacts parents to take the regular feedback about the progress and overall development of their wards. Feedback is also collected from the parents during the Parent Teacher Meetings (PTMs) and on the Convocation day. Suggestions and comments given by the stakeholders are taken into account for future development. Feedback is analysed at regular intervals which helps the enhancement of teaching methodology and address the possible areas for improvement. An Annual feedback is gathered through feedback form which is documented in the department/IQAC for further implementation.</p>

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Tamil	64	109	64

BA	English	64	132	64
BA	Economics	64	72	64
BSc	Mathematics	48	57	37
BSc	Physics	48	61	29
BSc	Chemistry	48	63	37
BSc	Botany	48	42	32
BSc	Zoology	48	29	22
BCom	Commerce	133	273	129
BCA	Computer Applications	48	56	48
<a href="#">View File</a>				

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1442	178	55	7	37

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
99	6	1	4	2	1

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Students mentoring system is effectively implemented through a systematic mechanism, under which each faculty member acts as an advisor, counsellor, or guide to the students under him or her. Mentor-Ward Record is introduced where the following details of the students are recorded: the details of the Parents / Guardians, Academic History, Scholarship Details, Benefits Received through Endowment / Student Welfare Fund, Family Income, Soft-Skills Chart that plots the core confidence and competence, Semester-wise and Student-wise Academic Data, Review by Staff and Student, Learning Profile, contributions to Association, Clubs and other activities, Student Self-Assessment, Employment Portfolio, etc. This system helps the mentee to set realistic expectations and encourages communication and participation. It assists the mentee in establishing career goals by enabling the students to be proactive, honest, open, available and receptive. It also identifies the potential of the mentees and stretches their limits and develops self-confidence and self-realization

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1620	99	1:16

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year



No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
100	88	12	11	63

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Ms. D.Nithya	Assistant Professor	Special Award 2019
2019	Dr. R.Dharma Rajini	Assistant Professor	Excellent teacher ICON Award
2019	Dr. R.Dharma Rajini	Assistant Professor	Aanmiga Puravalar Award
2019	Dr. T. Sree Devi Kumari	Assistant Professor	Best Women Assistant Professor Award
2019	Dr. R. Ramakumar	Assistant Professor	Asiriyar Sirpi Award

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## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	1113	VI	25/09/2020	12/10/2020
BA	1105	VI	28/09/2020	12/10/2020
BA	1103	VI	25/09/2020	12/10/2020
BSc	1517	VI	28/09/2020	12/10/2020
BSc	1522	VI	25/09/2020	12/10/2020
BSc	1504	VI	25/09/2020	12/10/2020
BSc	1523	VI	25/09/2020	12/10/2020
BSc	1527	VI	25/09/2020	12/10/2020
BCom	1301	VI	25/09/2020	12/10/2020
BCA	1401	VI	25/09/2020	12/10/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

As per the regulations of Manonmaniam Sundaranar University Internal Assessment system is calculated in the ratio of 25:75. The Institute has deployed a decentralized internal examination system to assess the academic progression of the students. Each department prepares a schedule to conduct three Internal Examinations every semester. The academic progression of the students is presented in the Department meeting and necessary reforms are made to cater to

the needs of the slow learners and first-generation learners. Assessments of group discussions, seminars, assignments and periodically held written tests help to know the performance of the students and to take remedial measure, if needed. Supplementary examinations are conducted for the students who participate in Sports, NSS and NCC activities and for the absentees, under valid reasons or any unforeseen circumstances. Remedial Classes are conducted for the slow learners. Whenever necessary the parents are called for a discussion about the Student. During the COVID-19 pandemic the college devised an effective system to conduct the Internal Tests through Online mode.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared by the institution, at the beginning of the year, by the members of the Calendar Committee. This is prepared after publication of the affiliating university's (Manonmaniam Sundaranar University) academic calendar cum holiday list. The academic calendar is uploaded in the institution's website. The hard copy of this handbook is printed and circulated among the students. This handbook incorporates various important events and activities planned during the academic year viz. events like observance of college reopening day, Founder's day, Last Working Day etc., in addition to the list of various important holidays during the year. However, different miscellaneous events/celebrations, mostly events that are conducted/ held at short notices are excluded from the preview of this academic calendar. Following the Covid-19 Pandemic and Lockdown, the University announced Online Semester Examination for the students of Semester 6 and 4 for UG and PG respectively. The College followed the instructions given by the University and carried out the online examinations smoothly and efficiently.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.vkc.edu.in/admin/assets/courseoutc/ProgrammeOutcome.xlsx>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
1401	BCA	Computer Applications	24	24	100
1301	BCom	Commerce	90	89	98.8
1527	BSc	Zoology	21	18	86
1523	BSc	Botany	24	24	100
1504	BSc	Chemistry	23	18	78
1522	BSc	Physics	35	34	97
1517	BSc	Mathematics	42	42	100
1103	BA	Economics	19	17	85.50
1105	BA	English	62	60	96.77
1113	BA	Tamil	52	52	100

[View File](#)

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[Nil](#)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	1095	SCIENCE ENGINEERING RESEARCH BOARD (SERB)	2086560	783520
<a href="#">View File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
ZOOLOGY	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Commerce	2	1.82
International	English	1	6.3
International	Economics	4	2.92

International	Mathematics	3	3.05
International	Chemistry	1	3.87
International	Journalism and Mass communication	1	5.87
<a href="#">View File</a>			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Nil	Nil
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2019	0	Nil	Nil
Nil	Nil	Nil	2020	0	Nil	Nil
<a href="#">View File</a>						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2020	Nil	Nil	Nil
Nil	Nil	Nil	2019	Nil	Nil	Nil
<a href="#">View File</a>						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	18	27	3	7
Presented papers	8	15	1	Nil
Resource persons	Nil	3	Nil	1
<a href="#">View File</a>				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Drug Awareness Programme	NSS	2	100

Outreach programme on Central Govt. Welfare Schemes	NSS	1	50
Aids Blood Checkup Camp	RRC and NSS	5	1229
Voters Day Awareness	NSS	2	100
Plastic Eradication Awareness	NSS and Tamilnadu Pollution Control Board	5	560
Adoption of Village	NSS	2	100
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Blood donation camp	Recognition	Tamilnadu state AIDS control society and tamilnadu state blood transfusion council	1
RD Camp	Recognition	CATC MRDC-II, Chennai	1
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	NSS	Rain water harvesting	1	35
Swachh Bharat	NSS	SSGCF 2019 APP	1	100
Swachhata Ki Seva	Vivekananda College	Awareness	1	128
Awareness	NSS with Panchayat	Aids Awareness	1	100
<a href="#">View File</a>				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	0	0
<a href="#">View File</a>			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	17/06/2019	31/05/2020	0
<a href="#">View File</a>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	Nil	Nil	Nil
<a href="#">View File</a>			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4042254	4042254

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Laboratories	Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Seminar halls with ICT facilities	Existing
Seminar halls with ICT facilities	Newly Added
Others	Existing
<a href="#">View File</a>	

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Fully	0	2019
Nil	Fully	0	2020

#### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	20240	Nil	Nil	Nil	20240
e-Books	3500000	5900	Nil	Nil	3500000	5900
Journals	17	40200	Nil	Nil	17	40200
e-Journals	6000	5900	Nil	Nil	6000	5900
CD & Video	9	Nil	Nil	Nil	9	Nil

[View File](#)

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	Nil

[View File](#)

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	106	40	5	0	0	17	49	120	0
Added	0	0	0	0	0	0	0	0	0
Total	106	40	5	0	0	17	49	120	0

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

50 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	<a href="#">Nil</a>

#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
1270290	1270290	2651544	2651544

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in

institutional Website, provide link)

Nil

[Nil](#)

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	State Government Scholarship for BC/SC and Student Aid Fund	693	1757099
Financial Support from Other Sources			
a) National	Nil	Nil	0
b) International	Nil	Nil	0
<a href="#">View File</a>			

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga	21/06/2020	24	NSS
Yoga	04/03/2020	36	NSS
<a href="#">View File</a>			

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Nil	Nil	Nil	Nil	Nil
2020	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>					

#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

### 5.2 – Student Progression

#### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations	Number of students	Number of students placed	Name of organizations	Number of students	Number of students placed



visited	participated		visited	participated	
Sri Marg Human Resource (P) Limited, Chennai	100	30	Nil	Nil	Nil
<a href="#">View File</a>					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2020	4	M.A	Tamil	Vivekananda College, Agasteeswaram	M.Phil
2020	5	B.A	Tamil	Vivekananda College, Agasteeswaram	M.A
2020	5	B.A	Economics	Vivekananda College, Agasteeswaram	M.A
2020	11	B.Com	Commerce	Vivekananda College, Agasteeswaram	M.Com
2020	1	B.Sc	Botany	M.S University, Tirunelveli	M.Sc
2020	3	B.Sc	Chemistry	Pioneer Kumaraswamy College, Nagercoil	M.Sc
2020	3	BCA	Computer Applications	UDAYA SCHOOL OF ENGINEERING, VELLAMODI	MCA
2020	2	BCA	Computer Applications	SCOTT CHRISTION COLLEGE, NAGERCOIL.	MBA
2020	2	B.A	English	M.S. University, Tirunelveli	M.A
2020	9	B.Sc	Mathematics	Vivekananda College, Agasteeswaram	M.Sc

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	Nil
SET	Nil
SLET	Nil
GATE	Nil
GMAT	Nil
CAT	Nil
GRE	Nil
TOFEL	Nil
Civil Services	Nil

[View File](#)

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Kamarajar Birthday Festival	Local	29
Cultural competitions	Local	56
Swachhta Pakwada-2019 Drawing Essay Writing Competition	Local	17
Vivekanandar Jeyanthi	Local	104
COMSAT, 2T20 PAPER PRESENTATION, MIME, POSTER DESIGNING	State	73

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**5.3 – Student Participation and Activities**

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Nil	National	Nil	Nil	Nil	Nil
2020	Nil	Internat ional	Nil	Nil	Nil	Nil

[View File](#)

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council helps in maintaining academic discipline and rigour. They have special tasks during co-curricular, extra-curricular and sports activities. Student secretary of the department will organize department meetings after seeking permission from the Head of the Departments and principal of the college. The Chairman of the Students Union is nominated as the representative of IQAC. The Student representatives actively participate in all the curricular co-curricular and extra-curricular activities in the College

as well as department level. Students develop their leadership skills through these activities.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

355

5.4.3 – Alumni contribution during the year (in Rupees) :

267500

5.4.4 – Meetings/activities organized by Alumni Association :

1

### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Secretary is the Administrative Head, and the Principal is the Academic Head. Both teaching and non-teaching staff work together for the effective and smooth functioning of the College. The College has efficient internal coordinating and monitoring mechanisms. The responsibilities are assigned to all faculty members. The Board of Management gives full freedom to the Secretary in matters related to the college administration. The Secretary delegates his power to the Principal and the Principal assigns duties to the Heads of the Departments, Conveners of various Committees and Clubs. The Principal is the Chairperson of all the Committees and Clubs. These Committees and Clubs carry out the day-to-day activities in a successful manner. The Principal appoints the Programme Officers, Conveners and Coordinators of various committees like NSS, NCC, Fine Arts Club, Red Ribbon Club and Youth Red Cross. He gives them freedom to act accordingly. The College has a Students' Union Council. The Council consists of Student Chairman, Student Secretary, Girls Representative, Department Secretaries and the Principal as the ex-officio president. All the final year students in the Aided stream are eligible to contest and all the students in Aided stream are eligible to vote in the Students' Union Council Election. The Students Union Chairman is also one of the members of IQAC. The Students' Union Council representatives organize and participate in the Annual Day, Fine Arts Day and Sports Day celebrations every year. They also participate in all social and community-oriented services and related activities. They act as the bridge between administration, faculty members and students and bring forward the grievances of the students to the Management.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

#### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	As an affiliated college, the college

follows the curriculum framed and revised by Manonmaniam Sundaranar University. Our faculty members are Members of Board of Studies and contribute for framing the curriculum through their suggestions based on the feedbacks on curriculum collected from stakeholders. In addition, the faculty members of our college frame the curricula for B.Voc. Programmes "Value Added Aquaculture" and "Journalism and Mass Communication", introduced under Deen Dayal Upadhyay Kaushal Kendra Scheme. Members of faculty and the students are encouraged to take up NPTEL courses based on their curricula.

Teaching and Learning

A paradigm shift from the traditional chalk and talk method to ICT enabled teaching have been deployed. ICT based teaching learning process has enabled active participation in the classroom. Regular use of ICT, e-resources, Guest lecture sessions has ensured effective Teaching-Learning. Digital learning resources like MOOC are used to supplement the regular teaching. The state-of-art laboratories benefit the students in hands on practice. The pandemic has paved way to Online Teaching through which the teaching-learning process was enhanced. Apart from the classroom interaction teaching learning methods adopted include, assignments, seminars, project work, field work and industrial visit. In addition to the centralized library departments have their own department library. Orientation and Bridge Course are conducted every year for the freshers and special guest lectures are arranged for challenging areas of study. Special care is taken on the Slow Learners by organizing Remedial Coaching. Academic counselling is given to help students who required support and help to cope with tension, stress and progress well in their studies.

Examination and Evaluation

The University follows the CBCS system from 2008 onwards. As per the regulations of Manonmaniam Sundaranar University Internal Assessment and External evaluation are calculated in the ratio of 25:75 for theory and 50:50 for practical examinations The End Semester External examinations are conducted by the affiliating university. University guidelines are

followed strictly regarding examinations. The college conducts internal assessment of students according to the university guidelines. The Institute has deployed a decentralized internal examination System to assess the academic progression of the students. Each department prepares a schedule to conduct three Internal Examinations every semester. The academic progression of the students is presented in the Department meeting and necessary reforms are made to cater to the needs of the slow learners and first-generation learners. Assessments of group discussions, seminars, assignments and periodically held written tests help to know the performance of the students. The formative and summative assessments help to identify the knowledge gaps of the students.

Research and Development

The college encourages the staff and students to engage in research activities. Promotion and development of research activities are monitored by Research and Development Committee. The Committee acts as facilitator for the faculty research providing the details of funding agencies in different research areas. The college encourages them to present papers in International, National, State level seminars, workshops and to act as resource persons. It also motivates the faculty members to organise various seminars and workshops at Institution/State/National/International level. All PG students undertake a compulsory Project Work which enables them to get the prerequisite research knowledge. The M.Phil. and Ph.D. Research scholars are motivated to present and publish papers in national and international forums.

Library, ICT and Physical Infrastructure / Instrumentation

The college has a general library with large number of books, journals and back volumes. Students are encouraged to make use of library services. Both staff and students are provided with the library token, which enables them to receive books on their account from the library. The Library Working Committee monitors these activities. Students are also taken to the library during the leisure hours to

inculcate reading habits among them. The library provides the latest magazines on current affairs. In addition, some faculty members have their personal collection of a large number of books and they share the books with the fellow colleagues, the PG and UG students. The Library has a reading room with a seating capacity of 75. The college general library has linkage with the UGC INFLIBNET and students can access over 50,000 books and journals through e-resources. The students are encouraged to access e-resources to prepare their assignments, seminars and projects. Each Department has a library and a teacher is in-charge of the library. It has sufficient number of text books and reference books based on the syllabi. Every Department is facilitated with a computer with broadband internet access facility. The college is equipped with Smart Boards and ICT facilities in classrooms and Seminar Halls. Faculty members are motivated to use ICT tools in teaching/learning process. The whole campus is connected by LAN and Wireless LAN with IQAC.

Human Resource Management

Qualified faculty members are recruited according to the needs every academic year. Staff enrichment programs are organized periodically to motivate faculty members to maximize their performance in teaching and research. Comfortable and friendly environment is provided for smooth functioning. Accessible environment is provided. The health and hygiene of the students and the staff are taken care. Sufficient number of rest rooms with hygienic facilities are provided for women students with incinerator etc.

Industry Interaction / Collaboration

Periodical Industrial Visits and Field Visits are organized by various Departments to know the innovations and advancements in their respective fields. Internship training and workshops provided by the MoU partners assist the students to practice their general theoretical knowledge in the Industry.

Admission of Students

As an affiliated college, the college follows the curriculum framed and revised by Manonmaniam Sundaranar University. Our faculty members are Members of Board of Studies and

contribute for framing the curriculum through their suggestions based on the feedbacks on curriculum collected from stakeholders. In addition, the faculty members of our college frame the curricula for B.Voc. Programmes "Value Added Aquaculture" and "Journalism and Mass Communication", introduced under Deen Dayal Upadhyay Kaushal Kendra Scheme. Members of faculty and the students are encouraged to take up NPTEL courses based on their curricula.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	Nil
Administration	Nil
Finance and Accounts	The financial management system managed by COLLEGE MANAGEMENT SYSTEM developed by YOSAM ERP DEVELOPERS includes the following features: streamlining invoicing and bill collection, eliminating accounting errors, minimizing record-keeping redundancy, ensuring compliance with tax and accounting regulations, helping personnel to quantify budget planning, and offering flexibility and expandability to accommodate change and growth.
Student Admission and Support	Student database and Fees Management is managed by COLLEGE MANAGEMENT SYSTEM developed by YOSAM ERP DEVELOPERS.
Examination	The Internal Marks are entered through the application Exampro provides by Manonmaniam Sundaranar University, Tirunelveli, Tamil Nadu.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2020	Nil	Nil	Nil	Nil
2019	Nil	Nil	Nil	Nil
<a href="#">View File</a>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development	Title of the administrative training	From date	To Date	Number of participants (Teaching	Number of participants (non-teaching
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	programme organised for teaching staff	programme organised for non-teaching staff			staff)	staff)
2019	Nil	Nil	Nil	Nil	Nil	Nil
2020	Nil	Nil	Nil	Nil	Nil	Nil
<a href="#">View File</a>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	2	16/07/2019	29/07/2019	14
Refresher Course	1	21/08/2019	03/09/2020	14
Refresher Course	1	12/09/2019	25/09/2019	14
Refresher Course	1	20/09/2019	04/10/2020	15
Short Term Course	1	01/10/2019	31/01/2020	123
Faculty Recharge Workshop	1	21/10/2019	22/10/2019	2
Short Term Course	1	29/10/2019	04/11/2019	7
Refresher Course	1	21/01/2020	03/02/2020	14
Short Term Course	1	06/01/2020	11/01/2020	6
Refresher Course	1	31/01/2020	13/02/2020	14
<a href="#">View File</a>				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
11	11	1	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
12 from the salary of the Teaching faculty is deducted as Provident Fund and the Institution contributes 13.61 to the PF.	12 from the salary of the Teaching faculty is deducted as Provident Fund and the Institution contributes 13.61 to the PF.	Free food and accommodation for deserving students who excel in Sports and Games Fee concession for deserving students from



economically challenged background.

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Internal Audit is carried out regularly. This year the accounts on various heads viz. "UGC Account", "Staff Salary Account", "Scholarship Account", "Special Fee Account", "Examination Account", "Red Cross Society Account" and "Non Salary Account" were audited by registered Auditor Louis Co, Chartered Accountant (M. No: 18792), Nagercoil for 7 days from 12.03.2021 to 18.03.2021.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Nil	0	Nil
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

0

#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	Yes	Louis Co., (M.No: 209328) Chartered Accountants, Nagercoil.

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Nil

6.5.3 – Development programmes for support staff (at least three)

Nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Eleven qualified teachers are appointed in various Departments.
- New Class Room Block is constructed.
- Online Workshop and Training Programmes are organised.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2020	Faculty Recharge Programme on Mentoring and Counselling	28/02/2020	28/02/2020	28/02/2020	73
2020	Online Workshop on Yoga at Home	21/06/2020	21/06/2020	21/06/2020	75
2020	Online Training on Technical Tools for Hosting a Webinar	13/07/2020	13/07/2020	14/07/2020	194
2020	Online Training on Supplementing Learning Digitally	20/07/2020	20/07/2020	21/07/2020	76

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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Womens Day Celebration	07/03/2020	07/03/2020	187	30

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
0

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	1
Rest Rooms	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
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2019	Nil	Nil	17/06/2019	Nil	Nil	Nil	Nil
2020	Nil	Nil	31/05/2020	Nil	Nil	Nil	Nil
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Conduct ( Handbook 2019-20)	17/06/2019	<p>The main focus of our institution is to give standard education to the rustic/downtrodden side students and make them valuable citizens. On behalf of the college management and efficient staff members, we are enabling the students' talents and inner skills to make better in their future life. Our institution follows the code of conduct as per Manonmaniam Sundaranar University and the parent institution as well as the norms of Higher Education Department.</p> <p>Every year our institution prepares and publishes college Handbook to all the Teaching Non-teaching staff members and all the students. Also the code of conduct for students is available in the prospectus every year. The features of code of conduct is strictly followed by both the Staff members as well as the students.</p>

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Yoga Day (Yoga at Home)	21/06/2020	21/06/2020	52
Sapliy(Tree) Plantation	20/07/2020	20/07/2020	46
<a href="#">View File</a>			

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Using reusable bags to bring necessary things to the classroom. 2. Using steel, aluminum or any other nonplastic water bottles and tiffin boxes. 3. Food waste are thrown at the foot of the trees to form compost. 4. Reducing paper and water usage. 5. Educating students through awareness program.

## 7.2 – Best Practices

### 7.2.1 – Describe at least two institutional best practices

**Best Practice: I**

1. Title of the Practice: "Clean India Campaign" 2. Goals: • To involve the students in society-oriented services with regard to cleanliness. • To motivate the students to work together in making India a clean country. 3. The Context: The slogan of Clean India Campaign is "Cleanliness is next to godliness". The Clean India Mission or the Clean India Drive was officially launched by our Prime Minister Narendra Modi on 145th Birth Anniversary of Mahatma Gandhi on 2nd October in 2014 at Rajghat, New Delhi. It is a national level campaign run by the Indian government to cover all the backward statutory towns to make them clean. The campaign involves the construction of latrines, promoting sanitation programmes in the rural areas, cleaning street, roads and changing the infrastructure of the country to lead the country ahead. The Clean India Mission is carried out in our college. The aim of the program is to involve the student community in a proactive manner to participate and contribute to the Clean India Campaign. In our college, the students are induced to actively participate in the programme. In this context the following activities were carried out: • Cleaning the college campus • Celebration of sanitation day • Organising awareness on Covid-19 • Conservation of natural resources 4. The Practice: As this practice starts from home we have installed a permanently painted advertisement on the compound wall of the campus, disclosing the "Clean India Drive". The students of our college indulged in cleaning the campus with special interest under the coordination of the faculty members. The sanitation day was celebrated and a rally was conducted in Kottaram Panchayat and pamphlets were issued to create awareness to stamp out open defecation system. More than 200 students volunteered in cleaning the Govt. primary health centre, Agasteeswaram. A special camp on "Clean India" was conducted at Ezhusattupathu and Swamithoppu from 23.01.2020 to 29.01.2020. 5. Evidence of Success: The success of clean India campaign depends on the change in the outlook of the society as a whole with every citizen of the country required to contribute towards improving the levels of cleanliness in the country. The students of our college are motivated and educated to spread awareness on cleanliness among people and also solid waste management practices. Our college students are properly informed about the financial aid provided by the Government to families Below Poverty Line (BPL), for the construction of clean flush toilets. The students of our college actively participated in cleaning the village, youth day celebration, creating awareness on protection of traditional culture, health awareness and preserving natural resources. 6. Problems Encountered and Resources Required: • Arranging the programme schedule. • Collecting the students. • Transportation • Execution of the program • Meals and refreshment • Back home • Finance The faculty members of our college showed much interest towards the clean India drive and charted programmes accordingly. The students were informed of the importance of cleanliness and were informed about the scheduled programme. The students cleaned the campus and dustbins were set up at various places. The students also cleaned the public places. Transportation was made easy by arranging our own college bus. The students of our college did an excellent work from dawn to dusk. All these works were carried out with the support of concerned local authorities. Funds from NSS and donations from the well-wishers of the college were collected and utilized.

**Best Practice: II**

1. Title of the Practice: "Student Mentoring System" 2. Goals: • The college student mentor is both a friend and a role model who supports and encourages a younger partner in

his/her academic and personal growth. • The mentor is also a guide who helps a young person make the difficult change from School Education to higher education. 3. The Context: In recent years, mentoring has emerged as a strong response to the plight of youth at risk. On college campus, mentoring programs have expanded rapidly with increasing numbers of college students working one-to-one with young people in colleges, community agencies, and other settings.

Mentors and young people develop their relationships as they participate together in social, cultural, and recreational activities, community service projects, tutoring, and many different activities. Whatever the activity, mentoring provides guidance and support to vulnerable adolescents and establishes service as an integral part of student life and the college experience. All the activities carried out focus on the following key aspects:

- Gain personal satisfaction
- Develop patience, insight, and understanding
- Learn lessons in citizenship through work with the community
- May experience a cultural, social, or economic background different from their own
- Improve leadership and communication skills
- Gain experience for future careers in public service, social work, teaching, and more

4. The Practice: College campuses have a rich variety of academic, cultural, and recreational resources to expand a student's horizons. College students make excellent mentors because they are close enough in age to young people to establish strong relationships, yet mature enough to offer guidance. Campus-based mentoring supports good citizenship. When mentoring programs combine work in the community with training and reflection, mentoring becomes a "real life" learning experience and a first step in a life-long commitment to service.

5. Evidence of Success: There are very few aspects of the college experience more important than forming meaningful mentor relationships. Students need mentors to assist in navigating the complexities of higher education, and the uncertainty and anticipation of what post-college life has in store. The importance of mentors is often overlooked and undervalued until students experience the impact of mentorship for themselves. Even then, the mentor-student bond is often so organic and effortless that students might not initially realize the relationship's positive impact.

Perhaps the most positive aspect of mentorship is the fact that it can take place on any campus. Mentoring is a valuable strategy to provide students with emotional and instrumental support what they need to achieve the goal of a college degree. By providing information, guidance, and encouragement, mentors can play an important role in nurturing students' college aspirations. In addition, mentoring for students in college helps them to feel more connected and engaged on campus, which can ultimately improve student outcomes.

6. Problems Encountered and Resources Required: • Inadequate Timing (Excluding Working Hours). • Different atmosphere (Students Staff). • Circumstances. • Needed parents' support. • Rustic atmosphere.

Perhaps the most valuable aspect of mentorship is that each partnership is unique based on a student's individual circumstances, chosen field of study and career goals. College mentors can have a life-changing effect on a student's career by empowering them with the guidance, confidence and skills necessary to succeed. So, when high school students are in their college search process, they would be wise to ask detailed questions about the mentoring program on each campus.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Vision Our vision is to reach out the best of its ability to impart world class

education to the youth of this country in general and educationally and economically backward community of the locality in particular. Mission Our mission is to achieve excellence by providing quality education to the downtrodden and backward people in and around Kanyakumari District and to develop Vivekananda College into a modern centre of higher education with the best available faculty, infrastructure and equipment. Our college has permanent affiliation to Manonmaniam Sundaranar University and is recognized under 2(F) 12B of UGC and Re-Accredited by NAAC with B. As per our vision, our College has taken initiative to educate, the youth of this locality. For that, the College offers 11 UG, 06 PG, 02 Pre-Doctoral, 04 Research Programmes. The College strictly follows the reservation policies of Government of Tamilnadu in admission procedure. The College arranges free as well as paid hostel facility to the socially deprived students of both genders. In general, girl students prefer our College though it is a co-educational Institution. Our Institution constantly stimulates the students and provides platform for standard higher education, skill development, Entrepreneurship development, Ethical and Human value development. Students learn ethics, team building, technical skills, presentation skills, they also experience their physical strength, healthy competition environment and global standards by participating in universally recognized competitions. Our Institution not only encourages students to participate various programmes but also provides financial support. We arrange Government scholarship for reserved category and provide Student Aid Fund to economically poor and educationally promising students. We offer long duration, job oriented courses up to Doctoral Degree enabling the socially oppressed students to have access to higher education programmes.

Provide the weblink of the institution

[http://www.vkc.edu.in/vision\\_mission.php](http://www.vkc.edu.in/vision_mission.php)

### **8.Future Plans of Actions for Next Academic Year**

1. To organise various Guest Lectures and Invited Lectures for students based on their curriculum.
2. To organise Sponsored Seminars, Symposia and Conferences at National and International levels
3. To encourage the faculty for apply Projects and tap funds/grants through Funding Agencies.
4. To open avenues and opportunities for collaborative research with leading institutions/organizations.
5. To conduct Coaching classes for competitive examinations.
6. To motivate the Alumni for effective involvement in our college activities.
7. To initiate MOUs and Linkage with Institutions/Industries to widen the opportunities of learning beyond classrooms.
8. To motivate teachers to publish research papers in Scopus/WoS journals.
9. To initiate 'Green Campus' project and create environmental awareness in students.
10. To improve placement opportunities.