

**VIVEKANANDA COLLEGE  
AGASTEESWARAM, KANYAKUMARI DISTRICT.**



**The Annual Quality Assurance Report (AQAR) of the IQAC  
For the Academic Year 2012-13**

**Submitted to**

**National Assessment and Accreditation Council (NAAC)**



## Part – A

### I. Details of the Institution

1.1 Name of the Institution	VIVEKANANDA COLLEGE
1.2 Address Line 1	AGASTEESWARAM
Address Line 2	KANYAKUMARI DISTRICT
City/Town	NAGERCOIL
State	TAMIL NADU
Pin Code	629 701
Institution e-mail address	admin@vivekanandacollege.net
Contact Nos.	04652- 271892,270245,270865
Name of the Head of the Institution:	Dr. P. MALARASU
Tel. No. with STD Code:	04652-270909
Mobile:	+91-9442306001
Name of the IQAC Co-ordinator:	Dr. N. NEELAMOHAN
Mobile:	+91-9942325564

IQAC e-mail address:

vkciqac1965@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC/39/129 dated 21-05-2006

1.5 Website address:

www.vivekanandacollege.net

Web-link of the AQAR:

www.vivekanandacollege.net/files/aqar\_2012\_13.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B <sup>+</sup>	75.80	May 2006	5 years
2	2 <sup>nd</sup> Cycle				
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC :DD/MM/YYYY

18-04-2009

1.8 AQAR for the year (for example 2010-11)

2012-13

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2011-12 submitted to NAAC on 29/10/2014 (DD/MM/YYYY)
- ii. AQAR 2010-11 submitted to NAAC on 29/10/2014 (DD/MM/YYYY)
- iii. AQAR 2009-10 submitted to NAAC on 22/10/2011 (DD/MM/YYYY)
- iv. AQAR 2008-09 submitted to NAAC on 13/09/2011 (DD/MM/YYYY)
- v. AQAR 2007-08 submitted to NAAC on 30/08/2011 (DD/MM/YYYY)
- vi. AQAR 2006-07 submitted to NAAC on 19/08/2011 (DD/MM/YYYY)

vii. AQAR 2005-06 submitted to NAAC on 24/04/2011 (DD/MM/YYYY)

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Manonmaniam Sundaranar University,  
Tirunelveli.

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

Nil

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

## 2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="05"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="-"/>
2.4 No. of Management representatives	<input type="text" value="02"/>
2.5 No. of Alumni	<input type="text" value="-"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="-"/>
2.8 No. of other External Experts	<input type="text" value="-"/>
2.9 Total No. of members	<input type="text" value="11"/>
2.10 No. of IQAC meetings held	03

2.11 No. of meetings with various stakeholders: No.  Faculty   
Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

## 2.14 Significant Activities and contributions made by IQAC

Initiatives taken to execute Action plan of this year.

Student Feedback on Teachers was obtained.

IQAC motivated the research publications. 30 papers were published in National and International seminars and conferences during this year. 25 papers were published in National and International Journals. 18 papers were published in National and International proceedings.

IQAC stimulated the faculty members to attend more seminars/workshops. They had presented research publications in national and international journals. Books were published by the members of the faculty.

IQAC motivated the faculty to organize various awareness programmes. Based on the motivation various Departments organized valuable awareness programmes during this academic year.

## 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
1. Plan to organize national seminars/conferences.	1. Seminars/ conferences were organized successfully.
2. Plan to involve faculty members in research activities.	2. More faculty members were involved in research activities.
3. Plan to organize Environmental awareness Programmes.	3. Various Environmental Awareness Programmes were organized successfully.
4. Plan to organize orientation programme for Teachers and Students.	4. Orientation Programme for Teachers and Students were organized in a successful manner.
5. Plan to organize outreach and awareness programme on social responsibility.	5. Outreach, awareness programme on social responsibility was organized successfully.
6. Plan to celebrate "Swami Vivekananda's 150 <sup>th</sup> Birth Day Anniversary".	6. Swami Vivekananda 150 <sup>th</sup> Birth Day Anniversary was celebrated in a grand scale manner for 10 days from 03-01-2013 to 12-03-2013. In relation with this celebration various awareness programmes were organized.
7. Plan to organize science exhibition.	7. Science Exhibition was conducted.
8. Plan to organize an awareness programme on "Medicinal Plant".	8. Series of awareness programme on "Medicinal Plant" were organized in our campus for the welfare of students of Govt. Hr. Sec School, Agasteeswaram.

\* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body      Yes       No

   Management       Syndicate       Any other body

Provide the details of the action taken

1. Separate meetings of each Department was conducted and discussed about the AQAR.
2. Meetings of other stakeholders were also conducted.
3. Meetings with the Non Teaching staff were convened and the suggestions were added.



## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD			02	
M.Phil			02	
PG	02		04	
UG	09		02	
PG Diploma				
Advanced Diploma				
Diploma				01
Certificate				02
Others				
<b>Total</b>	11		10	03
Interdisciplinary				
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

The curriculum is framed by the Board of Studies of the affiliated University. The curriculum reveal CBCS pattern of education with Core/Elective and Allied options.

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	UG- 11 PG- 08
Trimester	-
Annual	Diploma- 01 Certificate- 02

##### 1.3 Feedback from stakeholders\*

(On all aspects)

Alumni  Parents  Employers  Students

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

\*Please provide an analysis of the feedback in the Annexure

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Being an affiliated college, updating of syllabi was possible only by University to include current trends. Every three years there will be revision of syllabi by the Board of Studies. Choice Based Credit System (CBCS) was implemented in the curriculum by the University.

##### 1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
55	29	23	-	03

2.2 No. of permanent faculty with Ph.D.

21

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	11	-	-	-	-	-	-	-	11

2.4 No. of Guest and Visiting faculty and Temporary faculty

04

-

01

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	10	17	09
Presented papers	05	25	-
Resource Persons	-	-	03

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Innovative value based and need based educational systems are introduced in the College. According to the latest trends, we are offering various innovative job oriented courses like BCA and B.Com CA.
2. Choice Based Credit System (CBCS) was implemented in the curriculum by Manonmaniam Sundaranar University, Tirunelveli to ensure innovative Teaching and Learning.

2.7 Total No. of actual teaching days during this academic year

180 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Multiple Choice Question and Internal and External Assessment System in the ratio of 25:75.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

03

2.10 Average percentage of attendance of students

92.06

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division									
		Distinction		I		II	III		Pass		
		Number	%	Number	%	Number	%	Number	%	Number	%
B.A- Tamil	32	-	-	21	77.78	06	22.22	-	-	27	84.00
B.A- English	59	-	-	16	27.10	26	44.10	-	-	42	71.20
B.A- Economics	21	-	-	06	75.00	02	25.00	-	-	08	38.00
B.Sc- Mathematics	44	09	20.50	13	29.50	01	02.30	-	-	23	52.30
B.Sc- Physics	34	04	12.00	19	56.00	-	-	-	-	23	68.00
B.Sc- Chemistry	37	01	02.70	08	21.62	07	18.91	-	-	16	43.24
B.Sc- Botany	19	01	05.00	10	53.00	-	-	-	-	11	58.00
B.Sc- Zoology	18	01	05.55	15	83.33	-	-	-	-	16	94.40
B.Com- Commerce	58	-	-	12	27.00	32	73.00	-	-	44	78.86
M.A- Economics	28	-	-	26	92.86	-	-	-	-	26	92.86
M.Sc- Mathematics	23	05	21.70	03	13.00	-	-	-	-	08	34.70
B.Com (CA)	21	-	-	12	57.00	-	-	-	-	12	57.00
BCA	28	03	10.00	17	61.00	-	-	-	-	20	71.00
M.A- Tamil	09	03	33.40	06	66.60	-	-	-	-	09	100
M.A- English	15	-	-	10	66.70	03	20.00	-	-	13	86.70
M.Sc- Zoology	24	01	04.17	09	37.50	-	-	-	-	10	41.67
M.Com- Commerce	23	01	04.00	20	87.00	01	04.00	-	-	22	96.00
M.Phil- Tamil	12	-	-	12	100	-	-	-	-	12	100
M.Phil- Economics	07	-	-	06	85.70	-	-	-	-	06	85.70

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1. Teachers were assessed by Self Appraisal report and also through feedback mechanism.
2. The students were monitored and evaluated through weekly and monthly tests and also through internal assessment system.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	07
UGC – Faculty Improvement Programme	01
HRD programmes	
Orientation programmes	-
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15	13	-	-
Technical Staff	10	-	-	-

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC also motivated the faculty members to attend more seminars/workshops and present research publications in National and International Journals.

Research is a significant activity of the college. During this academic year, our faculty members guided number of research scholars. Two faculty members were awarded with Doctoral Degree. Six faculty members had registered for Ph.D during this year. Faculty members published papers in Research journals. Presented papers in national and international seminars/workshops/conferences/symposia in order to promote quality research.

The University also introduces research projects for students in UG and PG level to promote research activities.

In our College, in the centre for Tamil Research 25 Research scholars were doing their research work.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-			

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	01	-	-
Outlay in Rs. Lakhs		1,85,000/-	-	

#### 3.4 Details on research publications

	International	National	Others (Book)
Peer Review Journals	04	21	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	09	09	-

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	18 Months	UGC	1,85,000/-	1,42,500/-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total	01		1,85,000/-	1,42,500/-

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	01	02	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College   
Total

3.16 No. of patents received this year- Nil

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institution in the year

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF       SRF       Project Fellows       Any other

3.21 No. of students Participated in NSS events:

University level       State level

National level       International level

3.22 No. of students participated in NCC events:

University level       State level

National level       International level

3.23 No. of Awards won in NSS:

University level       State level

National level       International level

3.24 No. of Awards won in NCC:

University level       State level

National level       International level

### 3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>		
NCC	<input type="text"/>	NSS	<input type="text" value="12"/>	Any other	<input type="text"/>

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

#### Activities of NSS and RRC:

1. Dengue Fever Awareness programme and rally was organized on 08-08-2012.
2. Ocean cleanup day programme was conducted at Kanyakumari Coast.
3. Eye donation awareness camp was organized on 17-12-2012 by Dr. Agarwal Eye Hospital, Tirunelveli.
4. NSS volunteers participated in National Youth Camp on “Bharat Jago! – Vishwa Jagao!! – Mega shileir” at Vivekananda Kendra, Kanyakumari from 17-10-2012 to 20-10-2012.
5. The Cycle rider for Humanity 2012, Kanyakumari to Mumbai from 16<sup>th</sup> to 30<sup>th</sup> December 2012. Our College NSS volunteers gave a welcome with great pleasure to the cycle rider.
6. Road Safety Awareness Rally was organised on 07-01-2013 from Vivekanandapuram to Kanyakumari.
7. Cleaning the campus of Primary Health Centre was undertaken under Keep Clean Campus Programme at Agasteeswaram on 05-02-2013.
8. Free Eye Donation Camp was organised on 22-02-2013 by Bejan Singh Eye Hospital, Nagercoil in our college.
9. NSS units of our college organized a special camp at Therivilai village and its villages for seven days from 14-03-2013 to 20-03-2013 and conducted various awareness programmes such as,
  - Aids Awareness Programme
  - Awareness Programme on Environmental Conservation
  - Awareness Programme on Banning Plastics
  - Awareness Programme on Blood Donation and
  - Awareness Programme on Rain Water Harvesting.
10. World Dental Day was celebrated and rally was conducted on 20-03-2013.
11. Aids Awareness Camp was conducted on 12-03-2013.
12. NSS volunteers participated in a cleaning campaign at Amirtha School campus on 17-04-2013.
13. NSS volunteers acted as securities guards for the Devotional Programme of Matha Amirthananda mayi at Kanyakumari.
14. Awareness Programme on YOGA was conducted.



15. Awareness Programme on tuberculosis was organized on 24-08-2012.

16. Swami Vivekananda 150<sup>th</sup> Birth Day Anniversary was celebrated for 10 days from 03-01-2013 to 12-01-2013 in a grand scale. During this celebration various extension and social activities were carried out.

- The programme 'Surya Namaskaram' was organised on 4<sup>th</sup> Jan 2013 in the presence of Mrs. J. Helan Davidson, Member of Parliament, Kanyakumari Constituency.
- Two wheeler Rally on Eradication of Intoxicating Liquors was organized on 5<sup>th</sup> Jan 2013.
- Welfare scheme for differently abled persons was arranged and Tree plantation programme was organized on 6<sup>th</sup> Jan 2013.
- Blood Donation Camp was organised on 7<sup>th</sup> Jan 2013 in the presence of Mrs. Kanimozhi, Member of Parliament and Mrs. J. Helan Davidson, Member of Parliament and they also donated blood.
- Awareness Camp on Eye Donation was organized on 8<sup>th</sup> Jan 2013. Mr. S.S. Rama Subbu, Member of Parliament, Tirunelveli Constituency and Lion J. Ganesh, District Head of Lion Club, participated.
- Orientation programme for college teachers was organized on 9<sup>th</sup> Jan 2013 and Mr. S. Thangavelu, Member of Parliament presided over the function.
- Orientation programme for college students was organized on 10<sup>th</sup> Jan 2013 and Mr. Pon. Radhakrishnan, Ex. M.P of Nagercoil Constituency presided over the function.
- On 11<sup>th</sup> Jan 2013, a rally with the help of 150 students from school and college dressed like Swamy Vivekananda around Nagercoil Town was conducted. Mrs. M. Meena Dev, Chairman, Nagercoil Municipality and Dr. A.S. Radhakrishnan, District Educational Officer, Nagercoil had participated in the programme.
- On 13<sup>th</sup> Jan 2013, Mr. Sankarlal Kumavath, IAS, Deputy Collector, Kanyakumari District participated in the special natural youth day function and delivered the valedictory address.

17. Awareness Programme on Social Responsibility for students was organized on 1<sup>st</sup> Feb 2013. Thava Thiru Kuntrakudi Ponnambala Adigalar delivered a special address on that occasion.

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	60720 sq. mts	NIL	Management	60 Acres
Class rooms	39			39
Laboratories	07			07
Seminar Halls	02			02
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

#### 4.2 Computerization of administration and library

Administrative works were partially automated.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	9077	-	83	-	9160	-
Reference Books	18156	-	110	-	18266	-
e-Books	-	-	-	-	-	-
Journals	18	-	-	-	18	-
e-Journals	-	-	-	-	-	-
Digital Database						
CD & Video						
Journal (Back Volumes)	145	-	70	-	215	-
Magazine	10	-	-	-	10	-

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	66	02	03	-	-	01	17	-
Added	-	-	-	-	-	-	-	-
Total	66	02	03			01	17	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Teachers were given computer training.

Internet accesses have been provided to all the Departments.

All the Departments and the Office are computerized and upgraded in Networking.

4.6 Amount spent on maintenance in lakhs :

i) ICT	Nil
ii) Campus Infrastructure and facilities	Nil
iii) Equipments	Nil
iv) Others	Nil
<b>Total :</b>	Nil

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC requested the management to carry on the following:

- Student support services were enabled.
- Xerox facility is provided to the students by the Management.
- Separate canteen facilities are available for boys and girls.
- Subsidised canteen facilities are made available to students.
- Drinking water facilities are made available in important points in the campus. A permanent water purification system was installed and purified water is provided to the students.
- Separate vehicle parking facilities are available for boys and girls.
- Book store is functioning with the principle no loss no gain for welfare of the students.
- Financial assistance extended to economically weaker students.
- Personal counselling is given by teachers in charge to minimize the dropout rate.
- Free food and accommodation are provided to the sports men and sports women to encourage the sports activities.

#### 5.2 Efforts made by the institution for tracking the progression

- The Career Guidance and Counselling Cell offers counselling and guidance to the students.
- Add on course 'Tour and Travel' helps the students to get employment opportunities.
- Each Department maintains a register to record the progress of the students.
- Internal Assessment system is followed to monitor the quality and progress of the students.
- A student who has failed in only one subject, at the end of the degree programme is allowed to appear for an instant examination conducted by the University within a month from the date of publication of the results. Transparency in valuation is provided. The student can get a Xerox copy of his/her valued answer script on request, by paying the admitted fee to the University and, one can go through and apply for the revaluation too.

5.3 (a) Total Number of students

UG	PG	M.Phil.	Others
1250	258	18	-

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

Men	No	%
	230	15.07

Women

No	%
1296	84.93

Last Year							This Year						
General	SC	ST	MBC	OBC	Physically Challenged	Total	General	SC	ST	MBC	OBC	Physically Challenged	Total
35	95	04	129	1292	-	1555	28	107	10	145	1238	-	1526

Demand ratio 1:1

Dropout % 3.26

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- UGC approved scheme of coaching classes of NET/SLET for PG students appearing for NET/SLET Examinations were conducted.
- Preparatory classes for TNPSC, UPSC and BSRB were conducted.

No. of student beneficiaries

30

5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	06	UPSC	<input type="text"/>	Others	07

5.6 Details of student counselling and career guidance

The Career Guidance and Counselling Cell is functioning in our college in a successful manner. This cell offers counselling and guidance to students in many academic oriented programmes and also job opportunities. Campus recruitment is conducted.

No. of students benefitted

64

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	-	06	06

### 5.8 Details of gender sensitization programmes

Anti Eve Teasing Committee is functioning in our college in a successful manner. This committee offers counselling to the female students regarding their personal problems and grievances.

On 08-03-2013, World Women's Day was celebrated.

### 5.9 Students Activities

#### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

#### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

### 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		-
Financial support from government		Rs. 15,95,135/-
Financial support from other sources		-
Number of students who received International/ National recognitions		-

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed

Demand for betterment of gymnasium.

## Criterion – VI

### **6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

#### **Vision Statement**

Our vision is to reach the best of its ability to impart world class education to the youth of this country in general and educationally and economically backward community of the locality in particular.

#### **Mission Statement**

Our mission is to achieve excellence by providing quality education to the downtrodden and backward people in and around Kanyakumari District and to develop Vivekananda College into a modern centre of higher education with the best available faculty, infrastructure and equipment.

6.2 Does the Institution has a management Information System

Yes.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Being an affiliated college we have to follow the curriculum designed by University only.

Choice Based Credit System (CBCS) is followed at present, enabling students to make their choices.

Skill Based Elective Courses are made available to the students irrespective of their major subjects. This facility enables students to choose the courses of their interest.

6.3.2 Teaching and Learning

The following teaching and learning method has been followed.

- Traditional Chalk and Talk method
- Classroom interaction method
- Mass teaching through lecture deliberations.



### 6.3.3 Examination and Evaluation

- Semester system with Internal and External Assessment is followed.
- Multiple choice questions are introduced by the affiliating University.
- Final Examinations conducted by the affiliating University.
- Option to appear for the examination of Arrear subjects in the subsequent semester examination.
- A student who fails in only one subject at the end of the degree programme is allowed to appear for an instant examination conducted by the University within a month from the date of publication of the results.
- Option to apply for the revaluation of the examination paper.
- The Principal and the Head of the Departments monitor the performance of the students in the examination on publication of the result.

### 6.3.4 Research and Development

- Teachers are encouraged to pursue research degrees.
- Teachers are encouraged to publish papers/articles in national and international Journals.
- Teachers were encouraged to apply project proposal for major/minor projects to UGC.
- Teachers encourage the students to involve in research activities.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Nil

### 6.3.6 Human Resource Management

- Teachers are given additional charges to develop various extra-curricular and co-curricular activities.
- Various committees were constituted to monitor activities of the students in all the Departments.
- Through decentralisation of powers the responsibility has been shared by the faculty members of various committees.

6.3.7 Faculty and Staff recruitment

Nil

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

Admission is transparent. The admission committee is in vogue as per the guidelines of Government of Tamil Nadu. The reservation norms are followed strictly as per the government guidelines.

Selection of students is displayed in the college notice board. Excess of students are admitted in some courses after getting due permission from the University.

6.4 Welfare schemes for

Teaching	Provident Fund, Gratuity, Medical Allowance, Pension etc. Canteen Facilities, thrift society.
Non teaching	Provident Fund, Gratuity, Medical Allowance, Pension etc. Canteen Facilities, thrift society.
Students	Government Scholarship. Subsidised Canteen facilities. Free food and accommodation with the assistance of Government. Cash incentives are given to meritorious students.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done    Yes     No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Govt	Yes	Permanent Audit Team
Administrative	Yes	Govt	Yes	Permanent Audit Team

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes      Yes  No

For PG Programmes      Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The examination wing is functioning in the University. As an affiliated college, the examination reforms implemented by the University were followed.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

6.11 Activities and support from the Alumni Association

The members of Alumni Association lend their support to the college through various services. They also provide financial assistance to various departments to organize seminars. They promised to construct a building for medical assistance.

6.12 Activities and support from the Parent – Teacher Association

It provides financial assistance to economically backward students for education.

6.13 Development programmes for support staff

Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Eco Club is functioning in our college in a successful manner. Awareness programme relating to Environmental Protection has been conducted.
- Use of plastic material is prohibited in the college campus.
- Trees are planted in the college campus. Gardening has been strengthened. Saplings were distributed to the students and to the public to strengthen plantation.
- Our Students and Staff members visited Science Express – Biodiversity Special Express Train organized by DST and Ministry of Environment and Forest, Govt. of India. It is a unique science exhibition aiming to create awareness about the biodiversity of India.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Three days (22<sup>nd</sup> Jan 2013 to 24<sup>th</sup> Jan 2013) science exhibition was organised in our campus. The entire Science Departments of our college participated in this event with enthusiasm. Students from various schools of Kanyakumari District visited the exhibition and got benefited.
- Add on Course 'Tour and Travel' was conducted.
- Add on Course 'Human Rights Education' was started during this year.
- Various Departments participated in industrial/field visit to know the innovation in their respective field.
- The Students and members of staff of various Departments visited the Nuclear Power plant Corporation India Limited (NPCIL), at Koodankulam (A Govt. of India Undertaking) to know the innovations to create the awareness among public about the importance of Nuclear Power Plant.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Remedial classes were conducted to the slow learners to improve their academic performance.
- Coaching Classes were organized to facilitate the students for entry into government services in various fields as well as self employment.
- Bridge Course for the first year students was conducted.
- Academic audit was conducted.
- Seminars were organized in a successful manner.
- Study Tours have been arranged to uplift the mental and physical aptitude of the students.
- Vivekananda Arts Association was functioning to develop the extracurricular activities of the students.
- Preparatory classes for TNPSC, UPSC and BSRB were conducted.
- Awareness Programmes were organized.
- Swami Vivekananda 150<sup>th</sup> Birth Day Anniversary was celebrated.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Free accommodation given to the students belonging to SC/ST/BC and Minorities with the financial assistance of State Government.
- Special attention is given to the students to engage them in extracurricular and co-curricular activities and provide them necessary infrastructure and equipments to ensure best practices.
- Swami Vivekananda 150<sup>th</sup> Birth Day was celebrated in a grand scale. Various awareness programmes were organized to fulfil the vision and mission of our college.

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- NSS unit of our college conducted various awareness programmes such as AIDS Awareness Programme, Awareness Programme on Rain Water Harvesting, Awareness Programme on Environmental Conservation and Awareness programme on Banning Plastics to induce the local community.
- Awareness Programme on Dengue Fever was organized by the Department of Botany on 19-11-2012.
- Department of Botany conducted Awareness Programme on Medicinal Plants to the various school students of Kanyakumari District.
- NSS Programme officers and Volunteers of our college participated in an International Coastal Cleanup Day on 15<sup>th</sup> Sep 2012 at Kanyakumari Sea Shore in the presence of our college president Mr. S. Duraiswamy. It was organized in collaboration with Ocean Conservancy USA and Indian Ocean Organization.
- Tree plantation programme was organised by the Department of Botany and saplings were distributed to the students to strengthen the spirit of plantation.

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

IQAC conducted academic audit which served to facilitate SWOT analysis at Department level. It helps the Department in the quality enhancement activities regularly. It helps to implement quality related measures in the forthcoming academic year.

**8. Plans of institution for next year**

- Plan to implement quality measures with potential for excellent scheme.
- Plan to organize national seminars/conferences.
- Plan to involve faculty members in research activities.
- Plan to organize environmental awareness programme.

Name \_\_\_\_\_

Name \_\_\_\_\_

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*Signature of the Coordinator, IQAC*

*Signature of the Chairperson, IQAC*

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