

**VIVEKANANDA COLLEGE
AGASTEESWARAM, KANYAKUMARI DISTRICT.**



**The Annual Quality Assurance Report (AQAR) of the IQAC
For the Academic Year 2014-15**

Submitted to

National Assessment and Accreditation Council (NAAC)



Part – A

I. Details of the Institution

1.1 Name of the Institution	VIVEKANANDA COLLEGE
1.2 Address Line 1	AGASTEESWARAM
Address Line 2	KANYAKUMARI DISTRICT
City/Town	NAGERCOIL
State	TAMIL NADU
Pin Code	629 701
Institution e-mail address	admin@vivekanandacollege.net
Contact Nos.	04652- 271892,270245,270865
Name of the Head of the Institution:	Dr. P. MALARASU
Tel. No. with STD Code:	04652- 270909
Mobile:	91-9442306001
Name of the IQAC Co-ordinator:	Dr. N. NEELAMOHAN
Mobile:	91-9942325564

IQAC e-mail address:

vkciqac1965@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/39/129 dated 21-05-2006

1.5 Website address:

www.vivekanandacollege.net

Web-link of the AQAR:

www.vivekanandacollege.net/files/aqar_2014_15.doc

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B ⁺	75.80	May 2006	5 years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :DD/MM/YYYY

18-04-2009

1.8 AQAR for the year (for example 2010-11)

2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2013-14 submitted to NAAC on 12/04/2017 (DD/MM/YYYY)
- ii. AQAR 2012-13 submitted to NAAC on 12/04/2017 (DD/MM/YYYY)
- iii. AQAR 2011-12 submitted to NAAC on 29/10/2014 (DD/MM/YYYY)
- iv. AQAR 2010-11 submitted to NAAC on 29/10/2014 (DD/MM/YYYY)
- v. AQAR 2009-10 submitted to NAAC on 22/10/2011 (DD/MM/YYYY)
- vi. AQAR 2008-09 submitted to NAAC on 13/09/2011 (DD/MM/YYYY)

- vii. AQAR 2007-08 submitted to NAAC on 30/08/2011 (DD/MM/YYYY)
- viii. AQAR 2006-07 submitted to NAAC on 19/08/2011 (DD/MM/YYYY)
- ix. AQAR 2005-06 submitted to NAAC on 24/04/2011 (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Manonmaniam Sundaranar University,
Tirunelveli.

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence	<input type="text"/>	UGC-CPE	<input type="text"/>
DST Star Scheme	<input type="text"/>	UGC-CE	<input type="text"/>
UGC-Special Assistance Programme	<input type="text"/>	DST-FIST	<input type="text"/>
UGC-Innovative PG programmes	<input type="text"/>	Any other (<i>Specify</i>)	<input type="text"/>
UGC-COP Programmes	<input checked="" type="checkbox"/>		

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="05"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="02"/>
2.3 No. of students	<input type="text" value="-"/>
2.4 No. of Management representatives	<input type="text" value="02"/>
2.5 No. of Alumni	<input type="text" value="-"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="02"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="-"/>
2.8 No. of other External Experts	<input type="text" value="-"/>
2.9 Total No. of members	<input type="text" value="11"/>
2.10 No. of IQAC meetings held	03
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="03"/> Faculty <input type="text" value="01"/>
	Non-Teaching Staff <input type="text" value="01"/> Students <input type="text" value="01"/> Alumni <input type="text" value="01"/> Others <input type="text"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If yes, mention the amount	<input type="text"/>

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

The IQAC takes following initiatives to execute the Action plan of this year.

IQAC stimulated the faculty members to improve research. Based on the stimulation 8 faculty members awarded their doctoral degree in their respective areas.

IQAC motivated the faculty members to organize various awareness programmes. Based on the motivation various Departments organized valuable awareness programmes during this academic year.

IQAC motivated the faculty members to organize seminars/workshops/conferences.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Plan to organize national seminars/conferences/workshops etc.	1. Seminars/ conferences/ workshops were organized successfully.
2. Plan to involve faculty members in research activities.	2. More faculty members involved in research activities.
3. Plan to organize Skill Development and Personality Development Programme.	3. Skill Development and Personality Development Programmes were organized successfully.
4. Plan to organize Anti Ragging Awareness Programme.	4. Anti Ragging Awareness Programme was organized in a successful manner.
5. Plan to celebrate International Women's Day.	5. International Women's Day was celebrated.
6. Plan to organize campus interview by Career Guidance and Placement Cell	6. Campus interview was organized

* Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

1. Meeting of each Department along with HOD's and all members of the staff were conducted.
2. Meeting of other stakeholders were also consulted.
3. Meetings with the Non Teaching staff were convened and suggestions were added.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD			02	
PG	02		06	
UG	09		02	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	11		10	
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

The curriculum is framed by the Board of Studies of affiliated University. The curriculum let out CBCS pattern of education with Core/Elective and Allied options.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	UG- 11 PG- 08
Trimester	-
Annual	-

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Being an affiliated college, updating of syllabi was made only by the University in order to include current trends. Every three years there will be revision of syllabi implemented by the Board of Studies of affiliated University. Choice Based Credit System (CBCS) was implemented in the curriculum by the University during the year 2008-09 and continued subsequent years.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

There is no new department introduced during this year.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
60	30	27	-	03

2.2 No. of permanent faculty with Ph.D.

32

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
30	06	26	-	-	-	03	-	60	06

2.4 No. of Guest and Visiting faculty and Temporary faculty

07

-

-

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	10	15	09
Presented papers	05	25	-
Resource Persons	-	-	03

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Innovative value based and need based education systems are introduced in the College. According to the latest trends, we are offering various innovative job oriented courses like BCA and B.Com CA subjects.
2. Choice Based Credit System (CBCS) was implemented in the curriculum during the year 2008-09 by Manonmaniam Sundaranar University, Tirunelveli to ensure innovative Teaching and Learning.

2.7 Total No. of actual teaching days during this academic year

180 days

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Multiple Choice Question and Internal and External Assessment System in the ratio of 25:75.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

03

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

92.06

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division									
		Distinction		I		II	III		Pass		
		Number	%	Number	%	Number	%	Number	%	Number	%
B.A- Tamil	38	-	-	15	39.47	14	36.83	-	-	29	76.30
B.A- English	57	-	-	04	7.00	21	37.00	13	23.00	38	67.00
B.A- Economics	22	-	-	-	-	08	36.00	-	-	08	36.00
B.Sc- Mathematics	47	12	25.00	30	64.00	-	-	-	-	42	89.00
B.Sc- Physics	28	04	14.30	18	64.30	-	-	-	-	22	78.60
B.Sc- Chemistry	28	01	28.00	10	36.00	-	-	-	-	11	39.00
B.Sc- Botany	17	-	-	02	12.00	05	29.00	-	-	07	41.00
B.Sc- Zoology	19	-	-	09	47.36	06	31.57	-	-	15	78.93
B.Com- Commerce	54	-	-	09	30.00	21	70.00	-	-	30	55.50
M.A- Economics	13	-	-	10	77.00	-	-	-	-	10	77.00
M.Sc- Mathematics	25	16	64.00	08	32.00	-	-	-	-	24	96.00
B.Com (CA)	27	-	-	16	59.00	01	04.00	-	-	17	63.00
BCA	35	01	2.90	27	77.00	02	5.70	-	-	30	85.70
M.A- Tamil	14	01	7.14	11	78.57	-	-	-	-	12	85.71
M.A- English	30	01	3.33	20	66.77	-	-	-	-	21	70.00
M.Sc- Zoology	25	02	08.00	05	20.00	-	-	-	-	07	28.00
M.Com- Commerce	23	-	-	18	78.00	-	-	-	-	18	78.00
M.Phil- Tamil	10	-	-	09	90.00	-	-	-	-	09	90.00
M.Phil- Economics	05	-	-	-	-	-	-	-	-	05	100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1. Teachers were assessed by Self Appraisal Report.

2. The students were monitored and evaluated through weekly and monthly test and also through internal assessment system.

2.13 Initiatives undertaken towards faculty development Yes

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	04
UGC – Faculty Improvement Programme	01
HRD programmes	
Orientation programmes	-
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	15	13	-	-
Technical Staff	10	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC also motivated the faculty members to attend more seminars/workshops and present research publications in National and International Journals.

Research is a significant activity of the college. During this academic year, our faculty members guided numerous research scholars. Eight faculty members were awarded their Doctoral Degree. Six faculty members had registered for Ph.D during this year. In order to promote quality research, faculty members published papers in Research journals. Papers were presented on national and international seminars/workshops/conferences/symposia.

The University also introduces research projects for students in UG and PG level to promote research activities.

In our centre for Tamil Research, 25 Research scholars are doing their research work.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others (Book)
Peer Review Journals	04	21	-
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	09	09	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	03	02	-	11
Sponsoring agencies	-	UGC	Chemmozhi Mathiya Niruvanam and UGC	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College
 Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
01	-	-	01	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
 National level International level

3.22 No. of students participated in NCC events:

University level State level
 National level International level

3.23 No. of Awards won in NSS:

University level State level
 National level International level

3.24 No. of Awards won in NCC:

University level State level
 National level International level

3.25 No. of Extension activities organized

University forum College forum
 NCC NSS 12 Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Activities of NSS and RRC:

1. Eye Donation Awareness Camp was organized with the assistance and service of Vision and Mission Foundation, Bangalore on 7th January 2015.
2. Conducted Blood Donation Camp, services sponsored by Government Hospital, Thucklay on 29th December 2014.
3. On 8th August 2014, Tree Plantation Programme was organized at Sukkuparai Therivilai Village.
4. Disaster Management Training Programme conducted by Sri Sathya Sai Seva Organization, Tamilnadu on 15th Sepetember 2014.
5. National Blood Donor's Day was celebrated at Ayurveda Medical College, Nagercoil on October 1st 2014.
6. "Clean India" Programme at Primary Health Centre, Agasteeswaram was conducted on 2nd October 2014.
7. Indian Marine Foundation. South India and Vivekananda College, jointly organized "International Ocean Cleanup Day at Kanyakumari Beach on 27-09-2014.
8. Society for Community Organization Trust, Madurai with the collaboration of Vivekananda College, Agasteeswaram organized state level Yathra to Campaign for the Eradication of Bonded Labour System on 2nd October 2014.
9. Our NSS Co-ordinations and Volunteers participated in "Harbour Cleanup Day" organized by EMPEDA Net Fish and M.S. Swaminathan Foundation on 7th February 2015 at Chinnamuttom Harbour .
10. NSS volunteers served as securities and guards for Devotional Programme of Matha Amirthananda mayi Amma visited at Amirtha School, Saravanantheri, Kanyakumari on 22nd January 2015.
11. Our NSS Volunteers participated in Tsunami Rally at Kanyakumari on 26-12-2014. Our district collector inaugurated the rally.
12. Our NSS Volunteers participated "Thiruvalluvar Thirupayanam" Mr. Tarun Vijay, Member of Parliament extended his honourable presence and graced the function on 11th January 2015.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	60720 sq. mts			60 Acres
Class rooms	39			39
Laboratories	07			07
Seminar Halls	02			02
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Administrative works were partially automated in the academic year

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value (₹)	No.	Value (₹)	No.	Value (₹)
Text Books	19,023	-	527	2,34,069	19,550	-
Reference Books	9,664	-	325	1,44,350	9,989	-
e-Books	-	-	-	-	-	-
Journals	-	-	20	14,600	20	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	25	-	50	-	75	-
Journal (Back Volumes)	235	-	25	-	260	-
Magazine	-	-	17	-	17	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	66	02	03	-	-	01	17	-
Added	-	-	-	-	-	-	-	-
Total	66	02	03			01	17	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

upgradation (Networking, e-Governance etc.)

Teachers were given computer training.

Internet accesses have been provided to all the Departments.

All the Departments and the Office are computerized and upgraded in Networking.

4.6 Amount spent on maintenance in lakhs :

i) ICT	Nil
ii) Campus Infrastructure and facilities	Nil
iii) Equipments	Nil
iv) Others	Nil
Total :	Nil

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

The IQAC requested the management to carry on the following:

- Student support services were enabled.
- Xerox facility is provided to the students by the management.
- Separate canteen facilities are available for boys and girls.
- Subsidised canteen facilities are available for students.
- Drinking water facilities are made available in important centres in the campus. A permanent water purification system was installed and purified water is provided to the students.
- Separate vehicle parking facilities are available for boys and girls.
- Book store is functioning for the use of the students in subsidised rate.
- Financial assistance extended to economically weaker students.
- Personal counselling given by Counsellors and Teachers to minimize the dropout rate in the college.
- Free food and accommodation are provided to the sports students to encourage the sports activities.

5.2 Efforts made by the institution for tracking the progression

- The Career Guidance and Counselling Cell offers counselling and guidance to the students in addition to many academic oriented programmes.
- Regular observation
- Regular meetings/monitoring
- Faculty involvement through counselling system.
- Regular feedback from students.
- Each Department maintains a register for recording the progress of the students.
- Internal Assessment system is followed to ensure the progress of the quality of the students.
- At the final stage of the degree programme a student who has failed in only one subject, is allowed to appear for an instant examination conducted by the University within a month from the date of publication of the results. Transparency in valuation is provided. A student can get a Xerox copy of his/her valued answer script on request, by paying the admitted fee to the University and, one can go through and apply for the revaluation.

5.3 (a) Total Number of students

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

No	%
273	17.12

Women

No	%
1322	82.88

Last Year (2013-14)							This Year (2014-15)						
General	SC	ST	MBC	OBC	Physically Challenged	Total	General	SC	ST	MBC	OBC	Physically Challenged	Total
28	119	08	179	1237	04	1571	32	114	04	210	1235	04	1595

Self finance not included.

Demand ratio 1:1

Dropout % 1.78

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

The Career Guidance and Counselling Cell is functioning in our college in a successful manner. This cell offers counselling and guidance to students in many academic oriented programmes. Campus recruitment is conducted.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	-	04	-

5.8 Details of gender sensitization programmes

Anti-Ragging Committee is functioning smoothly for the gender sensitization. This committee offers counselling to the female students regarding their personal problems and grievances. In 2014-15 no critical issues and matters were reported. Main function of this committee is to sensitize through various awareness programmes on women issues and to solve the issues related with female students and women working in this institution.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level
 Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		-
Financial support from government	730	₹ 13,51,834
Financial support from other sources		-
Number of students who received International/ National recognitions		-

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed - Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision Statement

Our vision is to reach the best of its ability to impart world class education to the youth of this country in general and educationally and economically backward community of the locality in particular.

Mission Statement

Our mission is to achieve excellence by providing quality education to the downtrodden and backward people in and around Kanyakumari District and to develop Vivekananda College into a modern centre of higher education with the best available faculty, infrastructure and equipment.

6.2 Does the Institution has a management Information System

Yes. Management information system is being used in Account Department, Administration Department and Department itself.

Some of the MIS are

- Daily Absent Report (Staff)
- Daily Absent Report (Students)

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Being an affiliated college we have to follow the curriculum designed by University only. Being an affiliated college some of our senior faculty members role in Member of Board of Studies of our University for Curriculum Development. However suggestions being send to the University, Meerut for curriculum modification and implementation.

6.3.2 Teaching and Learning

The following teaching and learning method has been followed.

- Traditional Chalk and Talk method
- Classroom interaction method

6.3.3 Examination and Evaluation

- Semester system with Internal and External Assessment is followed.
- Multiple choice questions are introduced by the affiliating University.
- External Semester Examination conducted by the affiliating University.
- Option to appear for the examination of Arrear subjects in the subsequent semester examination.
- A student who fails in only one subject at the end of the degree programme is allowed to appear for instant examination conducted by the University within a month from the date of publication of the results.
- Option to apply for the revaluation of the examination paper.
- The Principal and the Head of the Department monitor the performance of the students on publication of the result.

6.3.4 Research and Development

- Teachers are encouraged to pursue research degrees.
- Teachers are encouraged to publish papers/articles in national and international Journals.
- Teachers were encouraged to apply project proposal for major/minor projects to UGC.
- Teachers encourage the students to involve in research activities.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library Working Committee smoothly functioning in our college. This Committee suggested a list of books based on interaction with the students and faculty members. This list was forwarded to concerning authority for sanction and purchase of books.

6.3.6 Human Resource Management

- Teachers are given additional charges to develop various extracurricular and co-curricular activities.
- Various committees were constituted to monitor activities of the students in all the Departments.
- The responsibility has been shared by the faculty members of various committees.

6.3.7 Faculty and Staff recruitment

Nil

6.3.8 Industry Interaction / Collaboration

Nil

6.3.9 Admission of Students

The admission committee is in practice as per the guidelines of Government of Tamil Nadu. The reservation norms are followed strictly as per the government guidelines.

Selection of students is displayed in the college notice board. Excess of students are admitted in some courses after getting due permission from the University.

6.4 Welfare schemes for

Teaching	Provident Fund, Gratuity, Medical Allowance, Pension etc. Canteen Facilities, thrift society.
Non teaching	Provident Fund, Gratuity, Medical Allowance, Pension etc. Canteen Facilities, thrift society.
Students	Government Scholarship. Subsidised Canteen facilities. Free food and accommodation with the assistance of Government. Cash incentives are given to meritorious students.

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Govt	Yes	Permanent Audit Team
Administrative	Yes	Govt	Yes	Permanent Audit Team

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

The examination wing is functioning in the University. As an affiliated college, the examination reforms implemented by the University were followed.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

No efforts made by the University

6.11 Activities and support from the Alumni Association

The members of Alumni Association lend their support to the college through various services. They also provide financial assistance to various departments to organize seminars. They promised to construct a building for medical assistance.

6.12 Activities and support from the Parent – Teacher Association

It provides financial assistance to economically backward students for education.

6.13 Development programmes for support staff

Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Eco Club is functioning in our college in a successful manner. Awareness programme relating to Environmental Protection has been conducted.
- Use of plastic material is prohibited in the college campus.
- Trees are planted in the college campus. Gardening and plantation has been strengthened. Saplings were distributed to the students to strengthen the plantation.
- Rain water harvesting system is working.
- Proper disposal of garbage is done.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Add on Course 'Human Rights Education' was conducted during this year.
- Various Departments participated in industrial/field visit to know the innovation in their respective field.
- The Students and Staff members of various Departments visited the Nuclear Power plant Corporation India Limited (NPCIL), at Koodankulam (A Govt. of India Undertaking) to know the innovations and to create the awareness among public about the usage of Nuclear Power Plant.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

IQAC planned the objectives for the year 2014-15 and its progress was monitored through action taken report. Following are the actions are taken and monitored.

- Remedial classes were conducted to help the slow learners to improve their academic performance.
- Coaching Classes were organized to facilitate the students for entry into services in various fields as well as self employment.
- Bridge Course for the first year students was conducted.
- Academic audit was conducted.
- Seminars were organized in a successful manner.
- A Study Tour has been arranged to uplift the mental and physical aptitude of the students.
- Vivekananda Arts Association was functioning to develop the extracurricular activities of the students.
- Awareness Programmes were organized.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Free accommodation given to the students belonging to SC/ST/BC and Minorities with the financial assistance of State Government.
- Special attention is given to the students to engage them in extracurricular and co-curricular activities and provide them necessary infrastructure and equipments to ensure best practices.
- Swami Vivekananda 150th Birth Day was celebrated in a grand scale. Various awareness programmes were organized which is the part of vision and mission of our college.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- NSS unit of our college conducted various awareness programmes to the local community such as AIDS Awareness Programme, Awareness Programme on Rain Water Harvesting, Awareness Programme on Environmental Conservation and Awareness programme on Banning Plastics.
- Our NSS Programme officers and Volunteers participated in an International Coastal Cleanup Day on 27th September 2014 at Kanyakumari Seashore, organized by our college, in collaboration with Indian Maritime Foundations, South India.
- National Blood Donor Day was celebrated on 1st October 2014. Blood Donation Award was given by the Honourable District Collector Sajjan Singh R. Chavan, IAS.
- Our NSS Programme officers and Volunteers participated in Harbour Cleanup Day on 7th February 2015 at Chinnamuttom Harbour organized by our college in collaboration M.S. Swaminathan Foundation and EMPEDA Net Fish.
- Our NSS Volunteers participated in Tsunami Rally at Kanyakumari on 26th December 2014, our District Collector inaugurate it.
- Tree plantation programme was organised by NSS and saplings were distributed to the students to strengthen the spirit of plantation.
- Disaster Management Training Programme was conducted by offering Sri Sathya Seva Organisation, Tamilnadu on 15th September 2014.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strength:

1. Good Academic environment.
2. Best for cultural, traditions and value development.

Weakness:

1. Lack of research programmes.

8. Plans of institution for next year

1. Plan to organize Alumni Association.
2. Plan to organize AIDS Awareness Programme.
3. Plan to organize workshop on Entrepreneurship Development.
4. Plan to organize CSIR NET Examination awareness programme.
5. Plan to celebrate Vivekananda Birthday.

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

